

## AGENDA BILL

Beaverton City Council  
Beaverton, Oregon

**SUBJECT:** Contract Award-Community Development  
Block Grant-Recovery Head Start HVAC  
System Replacement

**FOR AGENDA OF:** 03/01/11 **BILL NO:** 11045

**Mayor's Approval:** Denny Daryl

**DEPARTMENT OF ORIGIN:** CDD

**DATE SUBMITTED:** 02-22-11

**CLEARANCES:** City Attorney  
CAO  
Finance  
Planning  
Purchasing

AR  
PA  
PA  
PA  
PA  
PA

**PROCEEDING:** CONSENT AGENDA  
(Contract Review Board)

**EXHIBITS:** 1. Proposed Budget  
2. Bid Summary

### **BUDGET IMPACT**

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED \$59,575	BUDGETED \$117,986	REQUIRED \$0

Account No. 106-70-6101-381, (Community Development Block Grant Fund – Recovery Funds – Building Expense)

### **RECOMMENDED ACTION:**

City Council, acting as Contract Review Board, authorize a \$59,575 contract with Mechanical Incorporated, to install a new, energy efficiency HVAC system at the City-owned Head Start facility located at 12835 SW Longhorn Lane, Beaverton, Oregon.

### **HISTORICAL PERSPECTIVE:**

In 2004 the City used a \$752,000 Section 108 loan from the US Department of Housing and Urban Development to purchase a child care center located at 12835 SW Longhorn Lane to serve as a Head Start facility for low-income Beaverton children. Community Action Organization of Washington County rents the building and provides the program services at this location. All rental income is used to maintain the building and repay the loan.

In July 2009 the City received \$164,057 in CDBG-Recovery as part of the American Recovery and Reinvestment Act (ARRA). Of this funding, \$139,440 was set aside to install energy efficiency upgrades at the Head Start location. To date, new insulated ceiling tiles have been installed.

### **INFORMATION FOR CONSIDERATION:**

The City budgeted \$117,986 in CDBG-R funds for energy efficiency upgrades at the Head Start location during the current fiscal year. A request for bid for the installation of a new HVAC system at the Head Start facility was published in the *Daily Journal of Commerce* on January 20, 2011. Eleven firms attended the mandatory pre-bid meeting on January 28, 2011. Four bids were received on February 22, 2011, and Mechanical Incorporated was the lowest, responsible bidder with a bid of \$58,575. The proposed contract total includes the estimated cost of permits.



EXHIBIT 1

Proposed Budget

Lump Sum Bid:

\$58,575 + cost of permits  
(estimated at \$1,000)

**CITY OF BEAVERTON  
BID SUMMARY  
HEAD START HVAC SYSTEM UPGRADE #2549-11B**

**TO:** Mayor & City Council  
**FROM:** Purchasing Division

**SUBJECT:** Bid Opening

Bids were opened on February 22, 2011 at 2:00 PM in the FINANCE CONFERENCE ROOM

Witnessed by: Andrea Lindberg, Terry Muralt

VENDOR NAME CITY, STATE	Bid Proposal Bid Bond	Acknow Addenda	Man Pre-Bid	Const. Sch.	Customer Ack.	Bidder Responsibility Form	GRAND TOTAL BID AMOUNT
Mechanical Inc. Portland, OR	X	X	X	X	X	X	\$58,575.00
Robert Lloyd Sheet Metal, Inc. (RLSM) Independence, OR	X	X	X	X	X	X	\$59,000.00
Plumbing Concepts Damascus, OR	X	X	X	X	X	X	\$79,175.00
DeTemple Company, Inc Portland, OR	X	X	X	X	X	X	\$ 79,797.00

The Purchasing process has been confirmed.

Signed: Terry L. Muralt  
Purchasing Division-Finance Dept.

The above amounts have been checked: YES NO

Date: 2/22/11